

Systems Accountant (T)

Systems Accountant

FSN#2011/104 (T)

Systems Accountant

OPEN TO: All Interested Candidates

POSITION: Systems Accountant, FSN-9; FP-5 (Step 1 thru 4), Trainee

OPENING DATE: August 26, 2011

CLOSING DATE: September 8, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): US\$ 42,948 per annum (minimum starting salary)
(Position Grade: FP-5 (Step 1 thru 4) to be confirmed by Washington)

Ordinarily Resident (OR): Thai Baht 640,463 per annum (minimum starting salary)
(Position Grade: FSN-9)

The U.S. Embassy in Bangkok is seeking an individual for the position of Systems Accountant in its Global Financial Services (GFS) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Responsible for defining, evaluating, documenting, reviewing and implementing financial systems requirements and enhancements, and supporting users of automated accounting, financial budgeting and information reporting systems used in connection with international financial operations. Exercise professional accounting knowledge and skills in determining accounting and financial requirements to be met in the design, re-design and adaptation of existing automated systems and sub-systems to meet financial management needs.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's degree in accounting, finance, computer science, business administration, or related field with at least 6 credits in accounting subjects; (2) At least four years of professional responsible experience in accounting, auditing, or accounting systems development and maintenance; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Possess professional knowledge of the theory, concepts and practices of accounting; (5) Must be able to analyze accounting processes and identify practices and procedures which require correction or modifications; (6) Possess a comprehensive knowledge of the automated accounting and financial management systems utilized throughout the Department of State.

SELECTION PROCESS:

When equally qualified, US citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SALARY RANGE:

The minimum starting salary for a fully qualified applicant is as advertised above. Actual salary of the successful candidate will be based on various criteria including, but not limited to: educational qualification, work experience, prior salary history and job knowledge.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: SEPTEMBER 8, 2011

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FSN#2011/104

Systems Accountant

OPEN TO: All Interested Candidates

POSITION: Systems Accountant, FSN-10; FP-5(Step 5 thru 14)

OPENING DATE: August 26, 2011

CLOSING DATE: September 8, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): US\$ 48,338 per annum (minimum starting salary)
(Position Grade: FP-5 (Step 5 thru 14) to be confirmed by Washington)

Ordinarily Resident (OR): Thai Baht 760,852 per annum (minimum starting salary)
(Position Grade: FSN-10)

The U.S. Embassy in Bangkok is seeking an individual for the position of Systems Accountant in its Global Financial Services (GFS) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Responsible for defining, evaluating, documenting, reviewing and implementing financial systems requirements and enhancements, and supporting users of automated accounting, financial budgeting and information reporting systems used in connection with international financial operations. Exercise professional accounting knowledge and skills in determining accounting and financial requirements to be met in the design, re-design and adaptation of existing automated systems and sub-systems to meet financial management needs.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Bachelor’s degree in accounting, finance, computer science, business administration, or related field with at least 6 credits in accounting subjects; (2) At least five years of professional responsible experience in accounting, auditing, or accounting systems development and maintenance; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Possess professional knowledge of the theory, concepts and practices of accounting; (5) Must be able to analyze accounting processes and identify practices and procedures which require correction or modifications; (6) Possess a comprehensive knowledge of the automated accounting and financial management systems utilized throughout the Department of State.

SELECTION PROCESS:

When equally qualified, US citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SALARY RANGE:

The minimum starting salary for a fully qualified applicant is as advertised above. Actual salary of the successful candidate will be based on various criteria including, but not limited to: educational qualification, work experience, prior salary history and job knowledge.

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